CITY OF ELGIN, OREGON

RESOLUTION 1989-2

A RESOLUTION MAKING APPOINTMENTS TO THE BUDGET COMMITTEE

WHEREAS: it is required by law that the city council appoint budget committee members in equal number to the number of members of the city council, and;

WHEREAS: there are five vacancies on the budget committee;

NOW THEREFORE BE IT RESOLVED: the following persons, citizens of the city of Elgin, are hereby appointed to the budget committee, terms to expire as noted:

Peter McCabe	12/31/1991
Russell Hug	12/31/1991
Betty Knapp	12/31/1990
Colleen McDonald	12/31/1990
Berta Churchill	12/31/1989

PASSED AND ADOPTED this 20th day of February 1989

CITY RECORDER

MAYOR

Note: the following are current budget committee members:

James Ludwig	thru 12/31/1990
Ethel Smith	12/31/1989

CITY of ELGIN

COUNCIL MINUTES FOR JUNE 15, 1989
1989/1990 BUDGET HEARING

COUNCILORS PRESENT-

Pat McMullen
Juanita Clum
Karen Nasura
Bud Rogers
Lloyd Spikes- Mayor

Call to Order
The hearing was called to order at 7 pm by Mayor Lloyd Spikes.

Citizens to Speak
Russell Hug Mr. Hug was present to request that the council reconciler its decision to not call for a levy election for street repair. He stated that he felt the council had not listened to the people, because they had not put the issue on the ballot as the budget committee had voted.

Several of the councilors stated their reasons for not pursuing a levy election. In general, the councilors in opposition felt that the increase in taxes was not well enough supported by the people to warrant the expense of an election.

Review of the budget document
The budget officer, Joe Garlitz reviewed the budget document approved by the budget committee. Several adjustments were made to the document to reflect changes in the estimated beginning fund balances as follows:

GENERAL FUND	Cash on hand-	from $15,000	to $24,000
PARKS & LEISURE	Cash on hand-	from $ 3,000	to $ 0
STATE REV SHARING	Cash on hand-	from $ 3,940	to $ 4,900
STREET FUND	Cash on hand-	from $ 8,500	to $17,300
WATER FUND	Cash on hand-	from $10,800	to $ 0
SEWER FUND	Cash on hand-	from $ 8,154	to $ 0
BONDED DEBT FUND	Cash on hand-	from $43,500	to $31,600

The change in the bonded debt fund resulted from an incorrect calculation of the ratio of property taxes distributed between the general fund and the bond debt fund. The change to zero for the parks & leisure, water, and sewer funds reflect that these are new funds. They cannot have cash on hand at the beginning of the year. These funds however do have claim on existing funds.

Parks & leisure activities are in the general fund in the current year. The general fund will transfer to the parks and leisure fund an additional $3,200 to reflect the excess of swimming fees received in June 1989 over the expenses of operating the pool in June 1989.

Water and sewer revenues and expenditures are in a combined fund in the current year. The water & sewer fund will be terminated at the end of the year. Separate funds for the water and sewer will be established in 1989/90. The ending cash in the water & sewer fund will revert to the general fund at the end of the year. These funds will be transferred from the general fund to the new water fund and sewer fund. 57% of the ending balance of the water & sewer fund will go to the water fund, 43% will go to the sewer fund. These percentages represent the relative rates of income from water and sewer user fees.

Appropriate adjustments to the revenues and transfers of the various funds involved were indicated, to account for the above changes in beginning cash.

Additional adjustments were presented to represent current information. General fund revenues were adjusted as follows:

Prior tax receipts	from $11,200	to $10,000
Interest on prior taxes	from $ 2,000	to $ 250
Dog licence	from $ 350	to $ 400
Library income	from $ 300	to $ 100
Fire protection combined with Fire rental	from $ 1,000	to $ 1,200

An additional adjustment for accounting purposes was made to the general fund. The Item, Loan payments for police equipment, was deleted as a resource. The corresponding expenditure, police personal equipment loans, in the police department was also deleted.

In the parks and leisure fund adjustments were also presented. The separate resource lines, swim fees, and swim lessons, were combined into a single line, swim admission/fees. The expenditures for the swimming pool personnel were changed to reflect the current program as follows:

Manager	from $1,920	to $1,690
Asistnt Manager	from $1,820	to $1,550
Life guards (3)	from $2,720	to $4,000
Extra labor/ovr-tm	from $1,040	to $ 560
Worker's comp	from $ 117	to $ 122
FICA	from $ 563	to $ 583
Unemployment	from $ 113	to $ 118
Pool repair	from $1,230	to $1,200
Pool chemical	from $2,200	to $2,100

To adjust for the reduced cash on hand in the bonded debt fund the following changes were presented:

Water Fund-		
Transfer to bond debt fund	from $22,317	to $34,217
Transfer to Water reserve fund	from $ 2,230	to $ 0

Corresponding adjustments to the bond debt fund and water reserve funds were indicated.

The above adjustments and changes allow for some additional expenditures. The general fund has an excess of $800. State revenue sharing has an excess of $960. These funds are discretionary and may be spent anywhere the council chooses.

The sewer fund has excess resources of $7,446. It was suggested that these funds be allocated as follows: $2,000 to sewer reserve, $2,000 to Sewer improvement loan fees and the remaining $3,446 to sewer system improvements.

The street fund has an excess of $8,800. $8,120 of this excess can be expended in this budget, (10% of the committee approved appropriations). The remaining $680 must remain unappropriated for this budget. This will change the unappropriated ending balance from $7,500 to $8,180. (Note: this limit was erroneously overlooked in the presentation to the council.) It was suggested that the excess funds be allocated to street maintenance and materials.

With no further testimony to be heard Councilor Rogers moved that the hearing be adjourned, with Councilor Nasura as second. The vote was unanimous for approval, motion carried, hearing adjourned.

Minutes respectfully submitted,

Joe Garlitz

Joe Garlitz
Recorder/Administrator

ELGIN CITY COUNCIL AGENDA

DATE June 20, 1989

ELGIN COMMUNITY CENTER

CALL TO ORDER 7:00 pm

APPROVE THE MINUTES of June 15, 1989 -- Budget Hearing

OLD BUSINESS

Ordinance 1989-4 - Election to receive State Revenues

Approve changes and adjustments to approved budget

NEW BUSINESS

Resolution 1989-18 - Transferring funds within the general fund for 1988/89

Resolution 1989-17 - Establishing a special fund For street improvements

Resolution 1989-14 - Adopting the approved budget for 1989/90

Resolution 1989-15 - Making appropriations for 1989/90

Resolution 1989-16 - Levying Ad Valorem taxes for 1989/90

GOOD OF THE ORDER

ADJOURN

CITY of ELGIN

COUNCIL MINUTES FOR JUNE 20, 1989

COUNCILORS PRESENT-
Pat McMullen
Juanita Clum
Bud Rogers
Clayton Breckon
Karen Nasura
Lloyd Spikes- Mayor
ABSENT- Sharon Stover

Call to Order
The meeting was called to order at 7 pm by Mayor Lloyd Spikes.

Approval of Minutes
The mayor called for approval of the minutes of the budget hearing on June 15.
MOTION: Councilor Rogers moved that the minutes be approved as presented, with Councilor Nasura as second. The vote was unanimous for approval, motion carried.

Old Business
The allocation of the unappropriated excess in the State Revenue Sharing Fund was discussed.
Resolution 1989-17 establishing a special fund to account for street improvement expenditures was presented.
MOTION: Councilor McMullen moved to adopt Resolution 1989-17, with Councilor Nasura as second. The vote was unanimous for approval, motion carried.
MOTION: Councilor Breckon moved to transfer the excess $960 in the State Revenue Sharing Fund, into the Street Improvement Fund approved by the Budget Committee, with Councilor McMullen as second. The vote was unanimous for approval, motion carried.

Ordinance 1989-4, an ordinance declaring the election to receive State Revenues, was read for the second time in full, the first reading being at the council meeting of June 13.
MOTION: Councilor Breckon moved to pass Ordinance 1989-4, with Councilor Nasura as second. The roll call vote was unanimous for approval, motion carried.

New Business
Several resolutions were presented to the council for action as follows:

Resolution 1989-18, a resolution transferring appropriations within the General Fund, (of the Current Year);
MOTION: Councilor Breckon moved to approve Resolution 1989-18, with Councilor Rogers as second. The vote was unanimous for approval, motion carried.

Resolution 1989-14, a resolution adopting the approved budget for 1989/90;
MOTION: Councilor Breckon moved to approve Resolution 1989-14, with Councilor McMullen as second. The vote was unanimous for approval, motion carried.

Resolution 1989-15, a resolution making appropriation for 1989/90;
MOTION: Councilor McMullen moved to approve Resolution 1989-15, with Councilor Rogers as second. The vote was unanimous for approval, motion carried.

Resolution 1989-16, a resolution levying ad valorem taxes;
MOTION: Councilor McMullen moved to approve Resolution 1989-16, with Councilor Nasura as second. The vote was unanimous for approval, motion carried.

With no further business to conduct the Mayor called for adjournment.
MOTION: Councilor Breckon moved to adjourn, with Councilor McMullen as second. The vote was unanimous for approval, motion carried, meeting adjourned.

Good of the Order

Minutes respectfully submitted;

Joe Garlitz,
Recorder/Administrator

CITY OF ELGIN, OREGON

RESOLUTION 1989-14

A RESOLUTION ADOPTING THE APPROVED BUDGET FOR 1989/90

WHEREAS, City of Elgin budget committee has approved a budget for fiscal year 1989/90, and;

WHEREAS, The city council of the City of Elgin has held a public hearing on the said budget, and;

WHEREAS, The city council has approved changes and adjustments to the approved budget in open meeting by motion and majority vote,

NOW THEREFORE BE IT RESOLVED, That the common council of the City of Elgin, Oregon hereby adopts the budget approved by the budget committee as modified by the changes and adjustments made by the council for 1989/90 in the aggregate amount of $2,220,892.

PASSED AND ADOPTED this 20th day of June 1989.

Signed;

Lloyd C. Spikes, Mayor

Attest;

F. Joseph Garlitz, Recorder/Administrator

CITY OF ELGIN, OREGON

RESOLUTION 1989-15

A RESOLUTION MAKING APPROPRIATIONS FOR 1989/90

WHEREAS, The common council of the City of Elgin has adopted Resolution 1989-14, adopting a budget for fiscal year 1989/90,

NOW THEREFORE BE IT RESOLVED, That the amounts for the fiscal year beginning July 1, 1989, and for the purposes shown below are appropriated as follows:

GENERAL FUND	
Personal Services	$218,548
Materials and Services	$123,165
Capital Outlay	$ 16,450
Operating Contingencies	$ 10,800
Transfer to Other Funds	$ 87,505
PARKS and LEISURE FUND	
Personal Services	$ 9,684
Materials and Services	$ 17,300
Capital Outlay	$ 25,000
Transfer to Other Funds	$ 8,148
STATE REVENUE SHARING FUND	
Transfer to Other Funds	$ 12,100
STREET FUND	
Materials and Services	$ 24,425
Capital Outlay	$ 32,039
Transfer to Other Funds	$ 32,856
WATER FUND	
Materials and Services	$ 36,680
Capital Outlay	$ 5,900
Transfer to Other Funds	$ 63,639
SEWER FUND	
Materials and Services	$ 10,775
Capital Outlay	$ 6,318
Transfer to Other Funds	$ 58,307
Debt Service	$ 17,000
911 FUND	
Materials and Services	$ 41,300
BONDED DEBT	
Principal	$ 47,462
Interest	$ 24,481

WATER RESERVE FUND	
Material and Services	$ 47,700
SEWER RESERVE FUND	
Materials and Services	$ 1,500
SEWER IMPROVEMENT PROJECT FUND	
Personal Services	$ 49,000
Materials and Services	$172,000
Capital Outlay	$915,000
STREET IMPROVEMENT FUND	
Materials and Services	$ 960
TOTAL APPROPRIATIONS	$2,116,722
NON-APPROPRIATED BUDGET REQUIREMENTS	
Parks and Leisure Fund	$ 3,000
Street Fund	$ 8,180
Water Fund	$10,331
Sewer Fund	$ 4,500
Sewer Reserve Fund	$ 2,550
Bonded Debt Fund	$36,289
Sewer Improvement Project Fund	$40,000
TOTAL NON-APPROPRIATED FUNDS	$104,170
TOTAL BUDGET	$2,220,892
less- TOTAL INTER-FUND TRANSFERS	$ 262,555
NET RESOURCES BUDGETED	$1,958,337

PASSED AND ADOPTED this 20th day of June 1989.

Signed;

Lloyd C. Spikes, Mayor

Attest;

F. Joseph Garlitz, Recorder/Administrator

CITY OF ELGIN, OREGON

RESOLUTION 1989-16

A RESOLUTION LEVYING AD VALOREM TAXES FOR 1989/90

WHEREAS, The common council of the City of Elgin has approved a budget and made appropriations for fiscal year 1989/90,

NOW THEREFORE BE IT RESOLVED, That the common council of the City of Elgin, Oregon hereby levies the taxes provided in the adopted budget in the aggregate amount of $187,877; and that these taxes are hereby levied upon the assessed value as of 1 am January 1, 1989, on all taxable property within the city of Elgin.

GENERAL FUND	$174,977
BONDED DEBT FUND	$ 12,900
TOTAL LEVY	$187,877

PASSED AND ADOPTED this 20th day of June 1989.

Signed;

Lloyd C. Spikes, Mayor

Attest;

F. Joseph Garlitz 6/21/89

F. Joseph Garlitz, Recorder/Administrator